



Legacy Academy
3201 W. Waters Ave.
Tampa FL, 33614
(813) 440-3474
Email: info@legacyprivateacademy.com

DISCIPLINE POLICY

Notes:

The administration reserves the right to revise, add, combine or change these statements at their discretion. This document is also attached to the Parent Contract Handbook.

If the student accumulates more than 3 ISS OR 2 OSS, they will be brought before the Discipline Committee.

Violations that are not written in this Discipline Policy document will be evaluated by the administration and the Discipline committee.

ISS: in school suspension / OSS: out of school suspension

Violations	Administrative Actions
Uniform Code Violation	Step 1: Verbal warning Step 2: Written warning Step 3: Parent contact Subsequent: ISS
Gum	Step 1: Verbal warning Step 2: Written warning Step 3: Parent contact Subsequent: ISS
Unauthorized electronic devices	Step 1: Confiscate item. Parents pick up item Step 2: Confiscate item. Parents pick up item / ISS Step 3: Confiscate item. Parents pick up item / 2-days ISS Subsequent: Item confiscated permanently/ Parents contact
Tardies to class (<i>upper school only</i>)	Step 1: Verbal warning Step 2: Writing warning Step 3: Parent contact/Silent break and lunch Subsequent: 1-day ISS (Each additional tardy will be 3-days ISS)
Skipping school	Step 1: 1-Day ISS Step 2: 2- days ISS Step 3: 3-days ISS Subsequent: OSS
Physical display of affection (<i>includes physical contact including, but not limited to, intimate touching, hand holding, fondling, cuddling, and kissing at school or a school-sponsored activity between two students typically in a relationship.</i>)	Step 1: Verbal warning Step 2: Written warning. Teacher/ Student conference Step 3: Parents contact Subsequent: ISS
Disruptive Behavior	Step 1: Verbal warning Step 2: Written warning/ Parents contact Step 3: Parents contact / ISS Subsequent: Parent contact / ISS



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Lying, Forgery, Cheating	Step 1: Zero on test/work, Parents contact Step 2: Zero on test/work, Parents contact, ISS Step 3: Zero on test/work, Parent contact, OSS Subsequent: Zero on test/work, OSS, Discipline Committee
Inappropriate use of Internet	Step 1: Administration discretion/ Parents contact Step 2: Parents contact/ Loss of privilege Step 3: Administration discretion/ Parents contact Subsequent: Administration discretion/ Parents Contact
Failure to serve detention or ISS	Step 1: Double time Step 2: 1-day OSS Step 3: 2-days OSS Subsequent: Discipline Committee
Driving/Parking Violations	Step 1: Verbal warning Step 2: Written warning/ Parents contact Step 3: Loss of Privilege Subsequent: Discipline Committee
Weapons, Chemicals, Explosives, or those that appear to be a weapon (toy)	Step 1: EXPULSION- Police will be called
Illegal Drugs (use or distribution)	Step 1: EXPULSION- Police will be called
Drugs, Alcohol, Tobacco, Pornography (physical or cyber)	Step 1: ISS/ OSS- Police called at administrative discretion. Step 2: EXPULSION
Fighting, Threatening harm	Step 1: OSS, Parents conference before returning to school. Police will be called at administrative discretion. Step 2: OSS, Parents conference before returning to school. Police will be called at administrative discretion. Step 3: EXPULSION
Cursing, Profanity, Vulgarity, Gestures, any kind of harassment	Step 1: 1-day ISS Step 2: 2-days ISS Step 3: 3-days Subsequent: OSS
Disrespect to teacher: arguing, failure to obey, cursing, etc.	Step 1: 1-day OSS, Parents conference before returning to school Step 2: 2-days OSS, Parents conference before returning to school Step 3: EXPULSION
Theft, Vandalism, including setting off fire alarms and vandalizing fire extinguishers.	Step 1: 1-day ISS, Parents conference and Repayment Step 2: 3-days OSS, Parents conference and Repayment Step 3: EXPULSION
Leaving school campus without permission	Step 1: 1-day ISS, Parents conference Step 2: 2-days ISS, Parents conference Step 3: 3-day ISS, Parent conference Subsequent: OSS
Plagiarism, Copying work	Step 1: Zero on the assignment and Detention Step 2: Zero on the assignment and ISS Step 3: Zero on the assignment and OSS
Bullying or Cyberbullying (text messages or emails, Rumors sent by email or posted on social network sites, Sending or posting embarrassing pictures or videos through text messages, email, or websites, Creating fake profiles, etc)	Step 1: 1-day OSS, Parents conference before returning to school Step 2: 2-days OSS, Parents conference before returning to school Step 3: EXPULSION



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DISCIPLINE POLICY AGREEMENT

Please Print all Information

Student Name: _____

Homeroom Teacher: _____

School: Legacy Academy Grade: _____

Student Agreement:

I have read, understand and will abide by the:

- **Discipline Policy Schedule**, and
- Terms and Conditions mentioned in **Section 8** of the Parent Contract Handbook,

and I further understand that any violation of the L.A. Discipline Policies will not be tolerated. Violations may result in losing privileges, school disciplinary sanctions (**section 8.6**), and/or appropriate legal action.

As a L.A. Student, I promise to comply with all the L.A. Discipline Policies, understanding all consequences for failure to follow rules.

Student Signature: _____ Date: _____

Parent or Guardian Agreement:

As the parent or guardian of this student, I have read, understand and will comply with the:

- **Discipline Policy Schedule**, and
- Terms and Conditions mentioned in **Section 8** of the Parent Contract Handbook,

And I have discussed these policies, terms and conditions with my child. I also understand that if he/she fails to comply these Discipline Policies and rules, they may be removed from the School without abatement of tuition paid or due.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Name (please print): _____

THIS FORM IS REQUIRED TO COMPLETE REGISTRATION. AN INCOMPLETE REGISTRATION PACKET WILL RESULT IN THE LOSS OF YOUR CHILD'S SEAT.